



Birchwood Elementary School

Governing Board

February 20th, 2024 @ 6:30 pm

Name	Position	Voting rights	Attendance
Brigitte Valois	Principal	No	Yes
Caroll Laviolette	Daycare Rep.	Yes	Yes
Joanne Ackland	Staff	Yes	Yes
Tina Cutrone	Staff	Yes	Yes
Marie France Christophe	Staff	Yes	abs
Isabelle Bernier	Staff	Yes	Yes
Leslie Rose	Parent member	Yes	Yes
Derek Kenny	Parent member	Yes	Yes
Jeff Stern	Parent member	Yes	Yes
Chris Jardim	Parent member	Yes	abs
Julia Mossman	Parent member	Yes	Yes
Daniel Olivenstein	Commissioner	No	Yes
Kelly Guihan	alternate	Yes	Yes

Quorum: 50% of all members and at least 50% of the parent members.

Birchwood has 10 voting members; therefore 6 members are required to be present at the meeting with at least 3 being parents.

AGENDA

1. Approval of the Agenda 1st: Caroll 2nd: Joanne ; Unanimous
2. Approval of the minutes of the last meeting (Jan 2024) 1st: Isabelle 2nd: Caroll ; Unanimous
3. Operations:
 - a. Decision on 1 year term positions
4. Discussion:
 - a. Principal Selection criteria for the 2024-2025 school year - Due March 15th 2024 – To be discussed at the end of the meeting
 - b. LBPSB Budget 2024-2025 consultation - Due March 28th
 - c. Committee for Educational Project -> Derek, Kelly & Jeff
5. New Business:
 - a. Fieldtrips / School Events Information
 - i. Ramadan activities – Starts March 10th until April 9th
 - ii. TSAW – Feb 26th to Mar 1st
 - iii. Pink Shirt Day – Feb 28th (Wacky Wednesday will now become Pink Shirt Day in the Carnival calendar of activities)
 - iv. Cabane à Sucre – March 22nd Time TBD – Covered by H&S
 - v. Workshop on Microaggression/Racism – Grade 5 in class
 1. Workshop facilitated by Haneefa Corbie (Educator) on the subject of microaggressions and racism, in line with Black History Month
 2. When : February 27th (10:15-11am: Manon and Marianne's classes, 11:45am-12:30pm: Tina's and Nathalie's classes)
 3. \$200 covered by school
 - b. Fieldtrips / School Events for Approval 1st: Caroll 2nd: Jeff ; Unanimous
 - i. H&S Events – For teacher class improvement fund
 1. Tournesol – Start ASAP – Online ordering seed packets @ ~\$4.50 + tax each. H&S receives 50%
 2. TCBY – April, exact Dates TBD, Delivery mid May – 1L containers for \$13.75 profit of \$3.25 a Liter. All flavours orderable setup through Sagoto
 - ii. Grade 5 End of Year trip – Upper Canada Village
 1. When: June 11, 12, and 13th (students will be separated into smaller groups to fit the itinerary of the day)
 2. June 11th: 501 + 8 students from 504 = 30 students total + 3 teachers
 3. June 12th: 502 + 2 teachers and 1 integration Aide = 18 students total

4. June 13th: 503 + 7 students from 504 = 29 students total + 2 teachers and 1 integration Aide
 5. How: School bus, departing Birchwood 8:15 am returning to Birchwood 7:30pm
 6. Cost: \$115 per student
 7. **Due to the cost of this trip, we would like to have it count for the Cycle and as a result we will ensure that any trips in Grade 6 next year do not put more financial demand on families
 8. 3 busses total: \$2,931.87 (charging 40\$ bus fee per student)
 9. 1 daily substitution: 250\$
 10. 69\$ upper Canada Village admission per student
 - iii. Les Forestiers – Grade 4
 1. Outdoor activities inline with Univers social curriculum
 2. June 12th
 3. By School bus
 4. Cost: \$25
 - iv. Lire avec Coeur
 1. Fundraising for Leucan followed by 30 minutes of reading school wide
 2. March 20th 3-3:30pm
 3. Fundraiser letter will be sent out after our return from March break.
 - v. Environnement Faucon <https://www.falconenvironmental.com/fr/>
 1. **Where:** At school
 2. **When:** 25 March 9h10-11h10 et 11h30-12h30 et 14h45-15h40
28 March: 9h10-11h10
 3. **Who:** Grade 6 students
 4. **Cost:** \$12-15
6. Other Business
 - a. Principal's report
 - b. Commissioner's Report
 - c. Daycare Report
 - d. Home & School Report
 - e. PC Report
 7. Correspondence
 8. Public Question Period
 9. Next meeting: March 19th
 10. Adjournment