



# Birchwood Elementary School

## Governing Board

March 25<sup>th</sup>, 2024 @ 6:30 pm

Name	Position	Voting rights	Attendance
Brigitte Valois	Principal	No	Y
Caroll Laviolette	Daycare Rep.	Yes	Y
Joanne Ackland	Staff	Yes	Y
Tina Cutrone	Staff	Yes	N
Marie France Christophe	Staff	Yes	N
Isabelle Bernier	Staff	Yes	Y
Leslie Rose	Parent member	Yes	Y
Derek Kenny	Parent member	Yes	N
Jeff Stern	Parent member	Yes	Y
Chris Jardim	Parent member	Yes	Y
Julia Mossman	Parent member	Yes	N
Daniel Olivenstein	Commissioner	No	N

**Quorum:** 50% of all members and at least 50% of the parent members.

Birchwood has 10 voting members; therefore 6 members are required to be present at the meeting with at least 3 being parents.

### AGENDA

1. Approval of the Agenda **1st: Caroll 2nd: Chris - Unanimous**
2. Approval of the minutes of the last meeting (Feb 2024) **1st: Caroll 2nd: Chris - Unanimous**
3. Operations:
  - a. Decision on 1 year term positions
4. Discussion:
  - a. By-Law 1 & 1E – Day/Time/Place for council of commissioners & executive committee meetings
  - b. GB Composition for 2024-2025 – Birchwood currently at 10 ; **Members agreed to keep as is.**
5. New Business:
  - a. Fieldtrips / School Events Information
    - i. Lire avec cœur
      1. When: Wednesday April 24th, 3:00pm
      2. Starting on April 3rd online
      3. Students can do a pyjama day for this event.
    - ii. Neurones Atomiques - Grade 4 classes
      1. What: Science workshops - Les machines simples, L'auto à vapeur
      2. When: Weds., May 22nd and Weds., June 19th
      3. Cost: \$1406.00 Covered by grant money (Mesure 15182) and a small balance (\$172.61) will be covered by the school per Mme Valois.
      4. Each class will get their own workshop on each day. The schedule has been arranged with the teachers.
  - b. Fieldtrips / School Events for Approval **1st: Caroll 2nd: Jeff - Unanimous**
    - i. Environnement Faucon – Grade 6
      1. What: Environnement Faucon <https://www.falconenvironmental.com/fr/>
      2. Where: At school
      3. When: 25 March 9h10-11h10 et 11h30-12h30 et 14h45-15h40 28 March: 9h10-11h10
      4. Cost: \$13 per student
      5. Approved via e-vote on Feb. 20<sup>th</sup>
    - ii. Cirque – All Grades
      1. What: Présentation Cirque des élèves de 6e de l'école Papillon bleu

2. Where: Secondaire Cité des Jeunes
  3. When: Thursday, April 4th, 2024 from 11:45-12:15pm
  4. (Departure from Birchwood @ 12, return @ 2)
  5. Cost: roughly \$10/person
  6. How: School bus - 9 Busses need to be booked
  7. Note that students will need to eat lunch before our departure, therefore the morning schedule will be affected. Lunch will be at 10h55-11h45
- iii. Completion Committee Grad Trip to FunHaven (Indoor Amusement Park)
    1. May 3<sup>rd</sup> - leaving around 9:00 am, lunch at 11:00 am, followed by lunch (pizza)
    2. Only opening for Birchwood students
    3. \$0 - \$50 dependent on Fundraisers - Lunch included
    4. Asking for potential fundraiser to aid (1 bake sale)
6. Other Business
    - a. Principal's report
    - b. Commissioner's Report
    - c. Daycare Report
    - d. Home & School Report
    - e. PC Report
  7. Correspondence
  8. Public Question Period
  9. Next meeting: April 18<sup>th</sup>
  10. Adjournment **1st: Carol** **2nd: Joanne - Unanimous**