



# Birchwood Elementary School

## Governing Board

June 17th, 2024 @ 6:30 pm

Name	Position		Voting rights	Attendance
Brigitte Valois	Principal		No	Y
Caroll Laviolette	Daycare Rep.		Yes	Y
Joanne Ackland	Staff		Yes	Y
Tina Cutrone	Staff		Yes	
Marie France Christophe	Staff		Yes	
Isabelle Bernier	Staff		Yes	Y
Leslie Rose	Parent member		Yes	Y
Derek Kenny	Parent member		Yes	
Jeff Stern	Parent member		Yes	Y
Chris Jardim	Parent member		Yes	Y
Julia Mossman	Parent member		Yes	Y
Daniel Olivenstein	Commissioner		No	Y

**Quorum:** 50% of all members and at least 50% of the parent members.

Birchwood has 10 voting members; therefore 6 members are required to be present at the meeting with at least 3 being parents.

### AGENDA

1. Approval of the Agenda - 1st Jeff ; 2nd Chris - unanimous
2. Approval of the minutes of the last meeting (May 2024) - 1st Joanne ; 2nd Isabelle - unanimous
3. Operations:
4. Discussion:
  - a. 2024-2025 School Fees - 1st caroll ; 2nd jeff - unanimous
  - b. H&S 2024-2025 Fundraising
    - i. Treats Program - Vendors TBD - cost to parents to remain +/- \$1 1st caroll 2nd chris unanimous
    - ii. Spirit Wear - 1st Caroll ; 2nd Jeff - Unanimous
5. Educational Project New Business:
  - a. Fieldtrips / School Events Information
  - b. Fieldtrips / School Events for Approval 1st caroll 2nd Isabelle - Unanimous
    - i. Grade 5 Lunch Order
      1. When: Thursday, June 20th, all groups,
      2. Who: grade 5 classes
      3. Where: La pataterie, 1563 Sainte-Angélique and DQ 1515 rue des Marguerites
      4. Cost: students will pay their own order - Max 14\$
    - ii. Geordie Theatre 2024-2025
      1. When: Friday Feb. 28th, 2025 from 2:00 to 3:00 pm.
      2. Who: The whole school
      3. Cost: I will be applying for another grant again next year and this should cover the cost of the play. Should they not get the grant, cost will be under \$10 a child.
      4. Geordie would need the gym one hour before to set up and one hour after the play to clean up.
    - iii. Droulers Trip - September
      1. Who: All Grade 3 classes
      2. What: Annual trip to Droulers historical site
      3. When: Thursday, September 26th, 2024
      4. How: Bus
      5. Cost: Fully covered by Sorties Culturelles

6. Other Business
  - a. Principal's report
  - b. Commissioner's Report
  - c. Daycare Report - Ped Days for 2024 - 2025 & switching AM opening back to 7AM due to lack of participation 1st: Jeff ; 2nd Chris - Unanimous
  - d. Home & School Report
  - e. PC Report
7. Correspondence
8. Public Question Period
9. Next meeting: Sept AGA
10. Adjournment 1st: Caroll ; 2nd: Jeff - Unanimous