



Birchwood Elementary School

Governing Board

Sept 19th, 2024 @ 6:30 pm

Name	Position		Voting rights	Attendance
Laurence Assouline	Principal		No	Yes
Caroll Laviolette	Daycare Rep.		Yes	Yes
Joanne Ackland	Staff		Yes	Yes
Guylaine Gendron	Staff		Yes	Yes
Marie France Christophe	Staff		Yes	Yes
Lynne Bergeron	Staff		Yes	Yes
Leslie Rose	Parent member		Yes	Yes
Derek Kenny	Parent member		Yes	Yes
Jeff Stern	Parent member		Yes	No
Samantha Wells	Parent member		Yes	Yes
Julia Mossman	Parent member		Yes	Yes
Daniel Olivenstein	Commissioner		No	
Daniel Bachner	Parent member alt		No	No

Quorum: 50% of all members and at least 50% of the parent members.

Birchwood has 10 voting members; therefore 6 members are required to be present at the meeting with at least 3 being parents.

AGENDA

introduction of members

1. Approval of the Agenda 1st Lynn, 2nd Caroll unanimous
2. Approval of the minutes of the last meeting (June 2024) 1st Caroll, 2nd Julia unanimous
3. Operations:
 - a. Election of Chair. Leslie by acclamation
 - b. Election of Vice Chair. Derek, 1st Caroll, 2nd Julia unanimous
 - c. Election of Secretary. Derek, 1st Caroll, 2nd Marie-France unanimous
 - d. Selection of Alternates. Daniel by acclamation.
 - e. Selection of Parent Rep. Derek, 1st 1st Samantha, 2nd Julia unanimous
 - f. Rules of Internal Management
 - g. Winter Zoom Meeting Possibility. Zoom meeting from November to March. Motion to approve 1st Julia, 2nd Caroll
 - h. Soup Schedule. Google signup sheet to be setup by Leslie.
4. Discussion:
 - a. Grade 5/6 combined School fees.
 - b. Adjusted 2024-2025 Calendar. FYI Board wide Ped day added on May
 - c. H&S Treats – Extra TCBY day per month to request to support teacher funding / K orientation. With condition it is presented and approved by staff council . 1st Caroll, 2nd Julia unanimous
 - d. Family fun night. Entrance fee and tickets for snacks. Fundraising activity. 1st Marie-France 2nd Guylaine unanimous
5. New Business:
 - a. Fieldtrips / School Events Information
 - b. Fieldtrips / School Events for Approval. 1st Samantha 2nd Johanne unanimous
 - i. Blanket Approval – 2km Off School Property Allowance for Gym & Teachers for curriculum based activities.
 - ii. Grade 5-6 Field Trip – Wild Robot movie. Bus to Dorion cinema. October 11 noon, 28\$
6. Other Business
 - a. Principal's report
 - b. Commissioner's Report
 - c. Daycare Report

- d. Home & School Report
 - e. PC Report
- 7. Correspondence
- 8. Public Question Period
- 9. Next meeting: October 17th
- 10. Adjournment: 1st Derek 2nd Marie-France unanimous