



Birchwood Elementary School

Governing Board

Oct 17th, 2024 @ 6:30 pm

| Name | Position | | Voting rights | Attendance |
|-------------------------|------------------|--|---------------|------------|
| Laurence Assouline | Principal | | No | Y |
| Caroll Laviolette | Daycare Rep. | | Yes | Y |
| Joanne Ackland | Staff | | Yes | Y |
| Guylaine Gendron | Staff | | Yes | Y |
| Marie France Christophe | Staff | | Yes | N |
| Samantha Lyall | Staff | | Yes | Y |
| Leslie Rose | Parent member | | Yes | Y |
| Derek Kenny | Parent member | | Yes | N |
| Jeff Stern | Parent member | | Yes | N |
| Samantha Wells | Parent member | | Yes | Y |
| Julia Mossman | Parent member | | Yes | Y |
| Daniel Olivenstein | Commissioner | | No | Y |
| Daniel Bachner | Parent Alternate | | | Y |

Quorum: 50% of all members and at least 50% of the parent members.

Birchwood has 10 voting members; therefore 6 members are required to be present at the meeting with at least 3 being parents.

AGENDA

1. Call to Order / [Land Acknowledgement](#)
2. Approval of the Agenda 1st: Caroll 2nd: Julia - Unanimous
3. Approval of the minutes of the last meeting (Sept 2024) 1st: Julia 2nd: Guylaine - Unanimous
4. Discussion:
 - a. New Parent Alternate Nominee : Melissa Beepat-Prashad - Acclimated due to space in alternate members list
 - b. June 2024 Consultation - Equity, Diversity, Dignity and Inclusion Policy adopted Sept 16th
 - c. ABAV 2024-25 [ABAV plan](#)
 - i. Adding in data collection to get a better overall view on anything happening in the school be it daycare, class, lunchtime, bus, etc. 1st : Caroll 2nd: Samantha - Unanimous
5. New Business: 1st: Caroll 2nd: Julia - Unanimous
 - a. Completion Committee Fundraising: [Fundraising](#)
 - i. Cheese fundraising \$2500 [Cheese fundraising](#)
 - ii. Raffle - End Nov - Dec : 1 ticket 5, 3 for 10\$ - \$2500 - Pending Lotto QC & Staff Council Approval
 - iii. Student Bagging - End Jan/Feb - \$1500 - Pending Staff council approval
 - b. H&S Raffle Addition to Nov 9th Dance [Dance](#) [Raffle](#)
6. Field Trips/Activities/School Events:
 - a. For Information
 - i. H&S Christmas Breakfast Dec 19th
 - b. For Approval 1st: Samantha 2nd: Daniel - Unanimous
 - i. Notre Dame de Fatima, Grade 2 [Gr 2 Field Trip](#)
 1. Friday June 6th - \$42
7. Other Business
 - a. Principal's report [Principal report](#)
 - b. Commissioner's Report
 - c. Daycare Report
 - d. Home & School Report
 - e. PC Report - Get minutes from AGA Oct 10th
8. Correspondence
 - a. Pearson News Sept 2024 - <https://pearsonnews.ca/>
9. Public Question Period

10. Next meeting: November 7th Zoom

11. Adjournment 1st: Samantha 2nd: Guylaine - Unanimous